

SME Energy Efficiency Scheme (SMEES)

Request for Quotation (RfQ)

We are seeking quotations for the project as described below. Please ensure that any proposals address every detail of the specification and general requirements in order for them to be considered. The company requesting the quotation (details below) is not required to consider any quotations that do not meet all of the aspects of this document.

The SME Energy Efficiency Scheme (SMEES) is an initiative led by Tees Valley Business, which is the local growth hub for Tees Valley and part of the Tees Valley Combined Authority, to support SMEs in the Tees Valley to improve energy efficiency and save money.

SMEES is part funded by the European Regional Development Fund (ERDF) as part of the European Structural and Investment Funds Growth Programme 2014-2020. Support is delivered by technical specialists at Narec Distributed Energy, and is fully-funded for SMEs with trading addresses within Darlington, Redcar & Cleveland, Hartlepool, Stockton-on-Tees and Middlesbrough.

Details of the opportunity

One of the companies or Small and Medium-sized Enterprises (SMEs) participating in the SMEES project is currently seeking quotations from suitably qualified and experienced organisations to supply and install **a new system of air-to-air heat pumps** at their trading address.

Company requesting quotation

Legal name	Allgym Ltd
Trading address	8 New Street, Thornaby, Stockton on Tees
Post code	TS17 6BU
VAT number	335516996

Contact details

Contact name	Michael Ketch
Email	michael@allgym.co.uk
Phone	01642 901722

Specification

Site description

- Steel, portal frame construction over two storeys.
- Total floor area approximately 2,457m²
- Ground floor – large, open plan gym area plus reception, office and changing facilities.
- First floor – Divided into several individual training and dance studios.

System requirements

- Air-to-air heat pump system to heat and cool all occupied areas of the site wherever practicable.
- Ceiling mounted or suspended indoor units preferred.
- Systems to use future-proof refrigerants (no anticipated phase-out over equipment lifespan)
- SCOP for all proposed outdoor and indoor unit configurations to be rated at 4.0 or higher in heating mode.
- System design to allow appropriate zoning and/or group control to minimise excessive use in unoccupied areas.
- Controls to ensure adjacent systems cannot conflict with each other when operating in different modes or set points.

Supplier requirements

- A minimum of F-Gas certification required, but Refcom Elite membership preferred.

Proposal requirements

- Proposal to include the supply of all necessary equipment as well as installation, testing, commissioning and handover.
- Any items or tasks required for the system to be fully operational that have not been allowed for must be clearly stated as such within the proposal.

A site survey and inspection of the current setup is possible although this must be arranged in advance via the contact named above.

Please see further general requirements overleaf.

What is required from all interested parties

A quotation must:

<input type="checkbox"/>	Be on letterhead or clearly identify the legal entity quoting (name of limited company etc.).
<input type="checkbox"/>	Make reference to this RfQ document.
<input type="checkbox"/>	Be dated with a validity period. To allow the procurement process to be completed, quotations must be valid for a minimum of 30 calendar days.
<input type="checkbox"/>	Fully meet the specification or detail how an alternate solution is more appropriate.
<input type="checkbox"/>	Clearly state the manufacturer and model number(s) being specified, and the quantity and proposed onsite location(s) of each.
<input type="checkbox"/>	Provide manufacturer datasheets for products and detail within the quotation how many of each specific type of product are to be installed.
<input type="checkbox"/>	Clearly state the warranty period(s) for the proposed equipment, as well as the workmanship.
<input type="checkbox"/>	State the total amount, both excluding and including VAT.

How successful supplier/candidate will be chosen

The procurement decision will be made by the company requesting the quotation and not by the SMEES delivery team. A contract will be awarded based on the following criteria:

- Total cost
- Performance of the carbon saving equipment
- Overall level of suitability of the carbon saving equipment
- Qualifications and level of relevant experience of the supplier/candidate.

Deadline and details of how to apply

Quotations should be submitted to the email address under contact details on page 1 of this document.

This advert was issued on 17/09/2021 and the deadline for responses is 23:59 on **01/10/2021**.